



**CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
WALLACE J. PUCHALSKI MUNICIPAL BUILDING
212 MAIN STREET, NORTHAMPTON
Northampton, MA**

Roll Call

A regular meeting of the City Council was called to order by City Council President William H. Dwight. At 7:11 pm on a roll call the following City Councilors were present:

At-Large Councilor William H. Dwight	At-Large Councilor Ryan R. O'Donnell
Ward 1 Councilor Maureen T. Carney	Ward 2 Councilor Dennis P. Bidwell
Ward 3 Councilor (Vacant)	Ward 4 Councilor Gina-Louise Sciarra
Ward 5 Councilor David A. Murphy	Ward 6 Councilor Marianne L. LaBarge
Ward 7 Councilor Alisa F. Klein	

Public Hearing

**Announcement
regarding a public
hearing
concerning
proposed
amendments to
the Northampton's
Administrative
Code**

Public Hearing:

- **Announcement regarding a public hearing regarding proposed amendments to the Northampton's Administrative Code**

Councilor Dwight made the following announcement: In accordance with Section 6-1 of the Northampton City Charter, the City Council will hold a Public Hearing on Thursday, December 15, 2016 at 7:15 p.m. in the City Council Chambers located in the Wallace J. Puchalski Municipal Building, 212 Main Street, Northampton, MA. The City Council will consider the Proposed Amendments to the City of Northampton Administrative Code summarized as follows:

- (1) delete the current Part I Section 2.06 Established Information Technology Department and its Authorities and Responsibilities and establish a Part I Section 2.06 Information Technology Services Department with Authorities and Responsibilities which shall be expanded to include the Northampton Public Schools;
- (2) delete the current Part II Multiple-Member Appointive Organization Section 3.0 Established Board of Almoners and its Authorities and Responsibilities and establish a Part II Multiple-Member Appointive Organization Section 3.0 Whiting Street Fund Committee with Authorities and Responsibilities.

The City Council will hear all persons who wish to be heard thereon.

**Announcement
regarding a Public
Hearing for a pole
petition received
from Verizon to
erect a pole on
Rust Avenue
(16.205)**

- **Announcement regarding a Public Hearing for a pole petition received from Verizon to erect a pole on Rust Avenue (16.205)**

Councilor Dwight announced that the Public Hearing regarding a Pole Petition Request from Verizon will be postponed until further notice.

**Recognitions and
One-Minute
Announcements
by Councilors**

Recognitions and One-Minute Announcements by Councilors

- Councilor Sciarra announced that Sunday December 4, 2016 will be the date for the Annual Hot Chocolate Run for Safe Passage. Councilor Sciarra thanked everyone who makes this event possible. Registration is full, but Councilor Sciarra encourages everyone to come and enjoy the day.
- Councilor Dwight reminded the councilors that information about the upcoming MMA event is available. The event will be held January 20th and 21st, 2017.
- Councilor Murphy expressed condolences to the family of Mr. Charles Lyons who passed away recently. Mr. Lyons grew up in Northampton; after his military service he returned to the area and ran a family business here. For many years he was very civic minded and did a lot for the community in general and for the business community in particular. He will be missed.
- Councilor Bidwell expressed condolences to the family of Andrew Pollack who passed away last evening. Mr. Pollack was a long time Director of the Cutchins Center and Chair of the Board of Directors at the YMCA.

<u>Communications and Proclamations From the Mayor</u>	<u>Communications and Proclamations From the Mayor:</u> None
<u>Resolutions</u>	<u>Resolutions:</u>
<u>16.206 A Resolution declaring Northampton's commitment to being a safe and accepting community - 2nd Reading</u>	<u>16.206 A Resolution declaring Northampton's commitment to being a safe and accepting community - 2nd Reading</u>
<u>Motion to approve 16.206 in 2nd Reading</u>	Councilor Murphy moved to approve the resolution in second reading; Councilor O'Donnell seconded the motion. The motion as approved on a roll call vote of 9 Yes, 0 No.
<u>Motion Carried</u>	<u>The following Resolution passed second reading:</u> Upon the recommendation of Councilor Alisa F. Klein, Councilor Maureen T. Carney, Councilor Gina-Louise Sciarra, and Councilor Marianne L. LaBarge <u>R-16.206</u> <u>A RESOLUTION</u> <u>DECLARING NORTHAMPTON'S COMMITMENT TO BEING A SAFE AND ACCEPTING COMMUNITY</u> <i>"This is no time to engage in the luxury of cooling off or to take the tranquilizing drug of gradualism. Now is the time to make real the promises of democracy." – Martin Luther King Jr.¹</i> WHEREAS, the Northampton City Council has repeatedly asserted that the City of Northampton does not tolerate hate crimes and other expressions of hate such as in its February 21, 2013 Resolution Regarding Hate Crimes and its October 2, 2014 resolution that "condemns malicious acts that are designed to promote fear and discourage civil discourse" and "calls upon all citizens to express their courage and hope by engaging in respectful debate and discussion with one another and supporting the people who have been threatened"; and WHEREAS, we have seen in this presidential election cycle long-existing hatred laid bare and bigotry in all its forms exposed; and WHEREAS, in just the five days immediately after the recent presidential election on November 8, 2016, the Southern Poverty Law Center has received reports of over 300 misogynistic, racist, anti-Muslim, and anti-Semitic hate crimes and acts of violence and hatred throughout the United States; ² and WHEREAS, in the days since the presidential election, large, spray-painted racist and anti-Semitic symbols and slogans were removed from Mt. Tom in near-by Easthampton; and WHEREAS, the Northampton City Council believes in the rights of all people to lead lives of peace and dignity free from fear, harassment, and violence; and WHEREAS, the Northampton City Council is adamantly committed to protecting this community's residents from racist, Islamophobic, anti-Semitic, misogynistic,

¹ King Jr., Martin Luther, "I Have a Dream," speech delivered in Washington D.C., August 28, 1963² Richard Cohen, President of the Southern Poverty Law Center on the November 14, 2016 broadcast of Democracy Now!, www.democracynow.org (November 14, 2016).

16.206 Continued

homophobic, transphobic, anti-immigrant, anti-disability and anti-refugee sentiments and acts and all other targeting of residents based on their identities or perceived identities; and

WHEREAS, the Northampton City Council stands in strong opposition to the authoritarianism, white supremacist, and white nationalist beliefs, policies, and rhetoric that engender hatred; and

WHEREAS, the City of Northampton supports respect for civil and human rights and recognizes that pursuant to the Universal Declaration of Human Rights adopted by the United Nations in 1948, Article 3, "Everyone has the right to life, liberty and security of person" and Article 5, "No one shall be subjected to...degrading treatment;"

NOW THEREFORE BE IT RESOLVED that the City Council of Northampton, Massachusetts redoubles its commitment to the values of freedom, justice, and equality that bind us as a community, and to protecting those whose security and well-being may be threatened in the current political and social climate.

BE IT FURTHER RESOLVED that we stand in solidarity with, and advocate for the civil liberties and human rights of, every resident of Northampton regardless of race, ethnicity, religion, ability, sexual and gender identity, national origin, or citizenship, and immigration status.

BE IT FURTHER RESOLVED that we recommit to working towards a community, country, and world that are non-discriminatory, welcoming, just, inclusive, and pluralistic.

BE IT FURTHER RESOLVED that we vehemently condemn acts of vandalism, harassment, and violence that express hatred towards members of our community and beyond;

BE IT FURTHER RESOLVED that the City of Northampton is a hate-free zone in which hate crimes and discriminatory actions will not be tolerated.

BE IT FURTHER RESOLVED that we call upon all members of our community to engage in positive community-building and take the necessary and courageous steps to prevent and respond to discrimination and hatred whenever and wherever they see it.

BE IT FURTHER RESOLVED that we are committed to holding our state and federal leaders accountable to the values and commitments expressed in this resolution.

BE IT FURTHER RESOLVED that the Administrative Assistant to the City Council shall cause a copy of this resolution to be sent to the President of the United States, Barack Obama; U.S. President-Elect Donald Trump; U.S. Senators Elizabeth Warren and Ed Markey; U.S. Representatives Richard Neal and Jim McGovern; Massachusetts Governor Charles Baker; Massachusetts Attorney General Maura Healey; Massachusetts Senate President Stanley Rosenberg; Massachusetts State Representative Peter Kocot; and the Northampton Police and Fire Departments.

16.206 Enrolled

Rules suspended, passed two readings and enrolled.

PresentationsPresentations:

None

Consent AgendaConsent Agenda

Motion to approve
Consent Agenda

Councilor O'Donnell moved to approve the Consent Agenda; Councilor Klein seconded the motion. The motion was approved on a voice vote of 9 Yes, 0 No. The following items were approved as part of the Consent Agenda:

Motion Carried

A. Minutes of November 17, 2016

B. The following appointments were referred to the Committee on City Services (16.210):

<u>Consent Agenda</u> <u>Continued</u>	<u>Community Preservation Committee:</u> <ul style="list-style-type: none">- Linda Morley, 244 Prospect Street, Northampton – January 2017 – June 2019 (reappointment) <u>Council on Aging:</u> <ul style="list-style-type: none">- Donna Park, 205 Prospect Street, Northampton – term November 2016 – June 2019 (replacing the expired term of Walter Bak)- Mark NeJame, 47 High Street, Florence – term November 2016 – June 2019 (replacing the expired term of Margo Welch) <u>Historical Commission:</u> <ul style="list-style-type: none">- Barbara Blumenthal, 39 Chapel Street, Northampton – term September 2016 – June 2018 (reappointment)- Bruce Kriviskey, 23 Ice Pond Drive, Florence – term September 2016 – June 2018 (reappointment)- David Drake, 321 Locust Street, Florence – term September 2016 – June 2019 (reappointment)- Martha Lyon, 313 Elm Street, Northampton – term September 2016 – June 2019 (reappointment)- Dylan Gaffney, 23 Marshall Street, Northampton – term September 2016 – June 2019 (reappointment) <u>Zoning Board of Appeals:</u> <ul style="list-style-type: none">- Bob Riddle, 47 Water Street, Leeds- term March 2015 – June 2018 (reappointment)- Sara Northrup, 147 Hinckley Street, Florence – term March 2016 – June 2019 (reappointment)- David Bloomberg, 86 Vernon Street, Northampton- term March 2015 – June 2018 (reappointment)
<u>Recess for</u> <u>Committee on</u> <u>Finance Meeting</u>	The Council did not recess for Finance.
<u>Financial Orders</u>	<u>Financial Orders</u>
<u>16.196 An Order to</u> <u>purchase 20.7 +/-</u> <u>acres on Water</u> <u>Street in Leeds -</u> <u>2nd Reading</u>	<u>16.196 An Order to purchase 20.7 +/- acres on Water Street in Leeds - 2nd Reading</u>
<u>Motion to approve</u> <u>16.196 in 2nd</u> <u>Reading</u>	Councilor LaBarge moved to approve the order in second Reading; Councilor Murphy seconded the motion. The motion was approved on a roll call vote of 9 Yes, 0 No.
<u>Motion Carried</u>	<u>The following Order passed second reading:</u> <u>Upon the recommendation of Mayor David J. Narkewicz, Planning & Sustainability, and the</u> <u>Conservation Commission</u> <u>O-16.196</u> <u>An Order</u> <u>To purchase 20.7+ acres on Water Street in Leeds</u>

16.196 Continued

Ordered, that

WHEREAS, The *Open Space and Recreation Plan: 2011-2018* recommends preserving open space to expand the Saw Mill Hills-Roberts Hill Conservation Area to the north;

WHEREAS, The owner of 20.7± acres located on Water Street in Leeds, the only parcel that can achieve this goal, has agreed to sell their property for \$85,000;

WHEREAS, This purchase will provide more passive recreation opportunities and provide a walking linkage from the center of Leeds to the conservation area;

WHEREAS, Funding will come from Community Preservation Act, other grants, and community contributions;

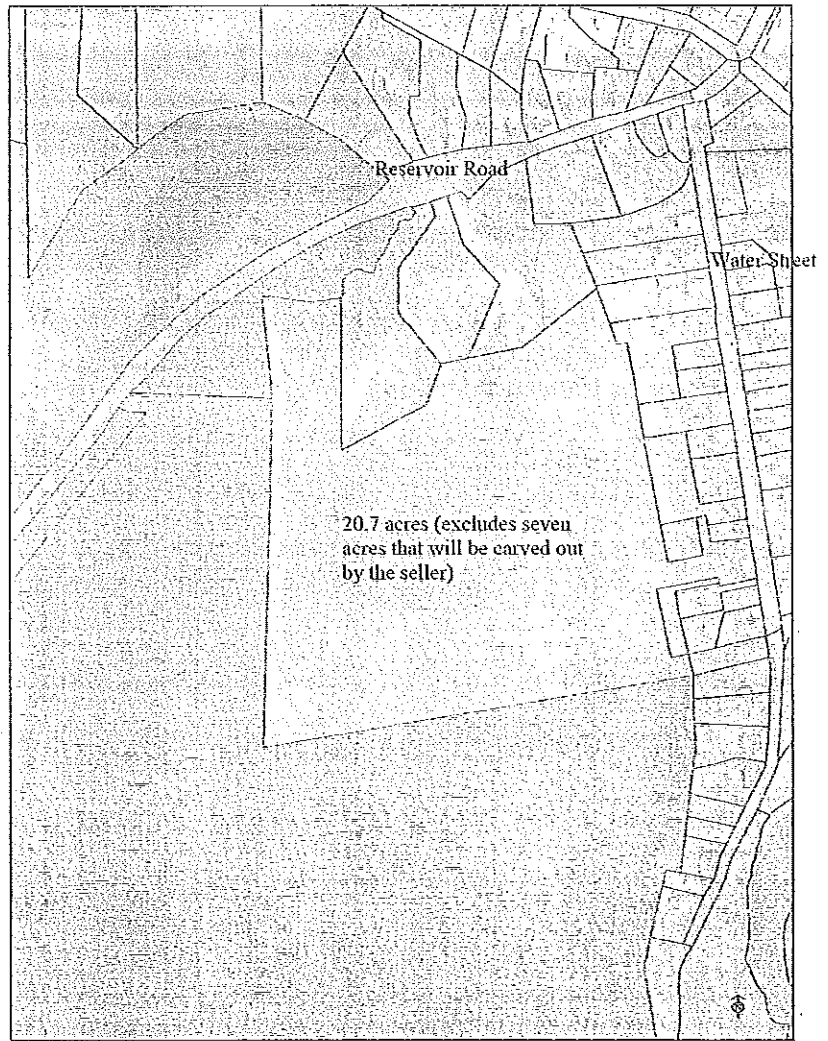
Ordered, that

The Conservation Commission is authorized to purchase or otherwise acquire for conservation and passive recreation purposes, as provided by MGL Chapter 40, §8C, any fee, easement or conservation restriction as defined in MGL Chapter 184, §31 or any other interest in the above land and any immediately adjoining land, with such related restrictions and agreements as the City determines are agreeable;

Further, that the City Council hereby accepts such conservation restrictions;

Further, that the Conservation Commission is authorized to grant conservation restrictions on any land so acquired.

16.196 Continued



16.196 Enrolled

Rules suspended, passed two readings and enrolled.

16.197 an Order to
purchase 55 +/-
acres on the
easterly side of
Coles Meadow
Road with
easement - 2nd
Reading

16.197 an Order to purchase 55 +/- acres on the easterly side of Coles Meadow Road with
easement - 2nd Reading

Motion to approve
16.197 in 2nd
Reading

Councilor Murphy moved to approve the order in second Reading; Councilor LaBarge seconded the motion. The motion was approved on a roll call vote of 9 Yes, 0 No.

Motion Carried

The following Order passed second reading:

Upon the recommendation of Mayor David J. Narkewicz, Planning & Sustainability, and the
Conservation Commission

16.197 Continued

16.197

An Order

To purchase 55 ± acres on the easterly side of Coles Meadow Road with an easement

Ordered, that

WHEREAS, The *Open Space and Recreation Plan: 2011-2018* recommends preserving open space to expanding the Broad Brook Greenway and protecting the Broad Brook watershed;

WHEREAS, The owner of 55± acres located easterly of Coles Meadow Road, Northampton, and an easement to provide access to Linseed Road, Hatfield, has agreed to sell their property for \$55,000, below the City's assessed value;

WHEREAS, This purchase will link the Broad Brook Greenway providing new walking opportunities for Northampton residents along an attractive ridge and into Hatfield, providing additional collaboration opportunities with the Town of Hatfield;

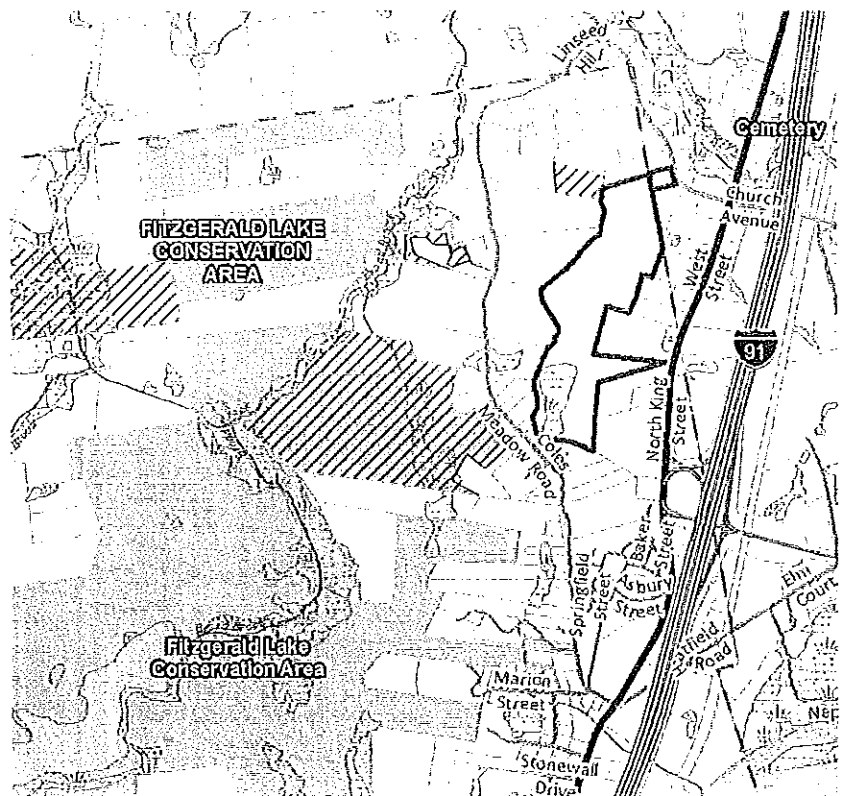
WHEREAS, Funding will come from Community Preservation Act, other grants, and community contributions;

Ordered, that

The Conservation Commission is authorized to purchase or otherwise acquire for conservation and passive recreation purposes, as provided by MGL Chapter 40, §8C, any fee, easement or conservation restriction as defined in MGL Chapter 184, §31 or any other interest in the above land and any immediately adjoining land, with such related restrictions and agreements as the City determines are agreeable;

Further, that the City Council hereby accepts such conservation restrictions;

Further, that the Conservation Commission is authorized to grant conservation restrictions on any land so acquired.



16.197 Enrolled

Rules suspended, passed two readings and enrolled.

16.198 An Order to
purchase 30.7
acres in the
Mineral Hills
Conservation Area
- 2nd Reading

16.198 An Order to purchase 30.7 acres in the Mineral Hills Conservation Area - 2nd Reading

Councilor Bidwell asked whether Planning and Sustainability Director Wayne Feiden had provided an overall map of the Mineral Hills Conservation Area it was explained that a map was provided earlier in the week. (Clerk note: upon review of the e-mail that was written it was determined that Councilor Bidwell was not on the distribution list for the requested information.)

Motion to approve
16.198 in 2nd
Reading

Councilor LaBarge moved to approve the order in second Reading; Councilor Murphy seconded the motion. The motion was approved on a roll call vote of 9 Yes, 0 No.

Motion Carried

The following Order passed second reading:

Upon the recommendation of Mayor David J. Narkewicz, Planning & Sustainability, and the
Conservation Commission

16.198

An Order

To purchase 30.7 ± acres in the Mineral Hills Conservation Area

Ordered, that

WHEREAS, The *Open Space and Recreation Plan: 2011-2018* recommends preserving open space to expand the Mineral Hills Conservation Area southerly to connect to Route 66 and fill in wildlife and walking trail gaps;

WHEREAS, The owner of 30.7± acres located on Westhampton Road/Route 66, one of the gaps between the Mineral Hills Conservation Area at Turkey Hill and the Mineral Hills Conservation Area south of Route 66, has agreed to sell their property for \$125,000, which is below the City's assessed value;

WHEREAS, This purchase will build the Mineral Hills link and help achieve a priority parcel for both ecological linkage and climate change adaptation;

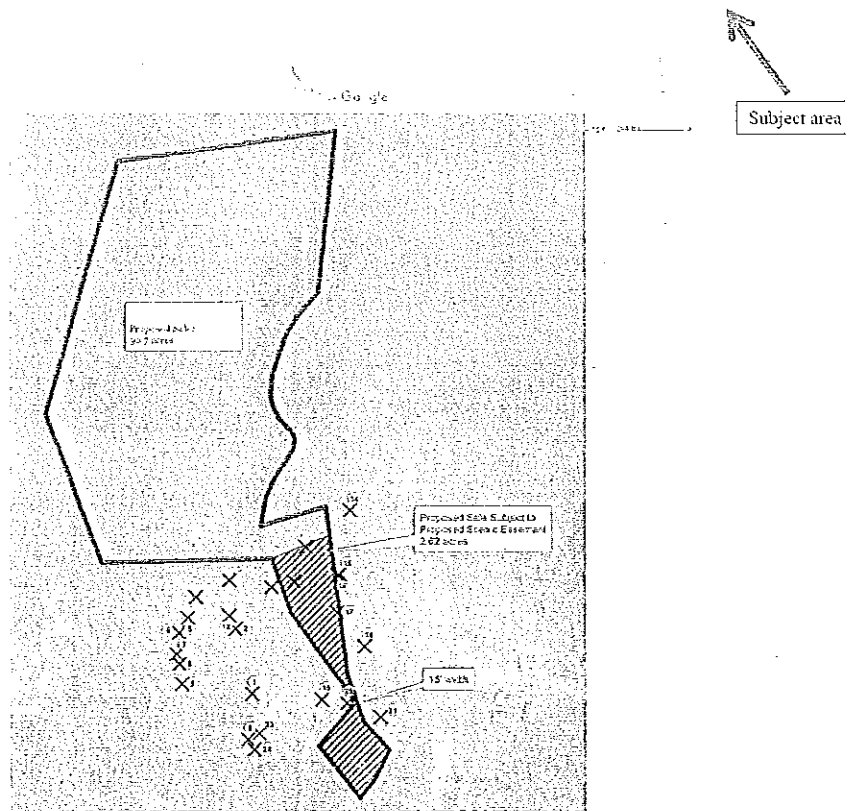
WHEREAS, Funding will come from Community Preservation Act, other grants, and community contributions;

Ordered, that

The Conservation Commission is authorized to purchase or otherwise acquire for conservation and passive recreation purposes, as provided by MGL Chapter 40, §8C, any fee, easement or conservation restriction as defined in MGL Chapter 184, §31 or any other interest in the above land and any immediately adjoining land, with such related restrictions and agreements as the City determines are agreeable;

Further, that the City Council hereby accepts such conservation restrictions;

Further, that the Conservation Commission is authorized to grant conservation restrictions on any land so acquired.



16.198 Enrolled Rules suspended, passed two readings and enrolled.

16.199 An Order to
approve budgetary
transfers in the
Health Department
- 2nd Reading

Motion to approve
16.199 in 2nd
Reading

Motion carried

16.199 An Order to approve budgetary transfers in the Health Department - 2nd Reading

Councilor LaBarge moved to approve the order in second Reading; Councilor Murphy seconded the motion. The motion was approved on a roll call vote of 9 Yes, 0 No.

The following Order passed second reading:

Upon recommendation of the Mayor.

16.199
An Order
To approve budgetary transfers in the Health Department

Ordered, that
the following FY2017 budgetary transfers be and hereby are made:

Department	Description	Org	Object	Transfer From:	Transfer To:
Health Department	OM Contracted Inspection Services	15112	531007	(720)	
Health Department	PS Salaries Technical/Prof	15111	512000		720
TOTAL:				-720	720

16.199 EnrolledRules suspended, passed two readings and enrolled.

16.201 An Order to appropriate \$7,500 to pay for services related to roofing replacement schematic design feasibility study for Bridge Street Elementary School - 2nd Reading

16.201 An Order to appropriate \$7,500 to pay for services related to roofing replacement schematic design feasibility study for Bridge Street Elementary School - 2nd Reading

Motion to approve 16.201 in 2nd Reading

Councilor LaBarge moved to approve the order in second Reading; Councilor O'Donnell seconded the motion. The motion was approved on a roll call vote of 9 Yes, 0 No.

Motion CarriedThe following Order passed second reading:Upon recommendation of the Mayor16.201An Order

To appropriate \$7,500 to pay for services related to roofing replacement schematic design feasibility study for Bridge Street Elementary School

Ordered, that

That the City of Northampton appropriate the amount of \$7,500 for the purpose of paying for owners project manager (OPM) services related to the roofing replacement schematic design feasibility study for the Bridge Street Elementary School, located at 2 Parson Street, Northampton, MA 01060, a school serving public school students in grades kindergarten thru fifth grade, including the payment of all costs incidental or related thereto, and for which City of Northampton may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the Northampton School Building Committee. To meet this appropriation the Northampton City Council, with the approval of the Mayor will appropriate \$7,500 from funds remaining in the account entitled Leeds Roof Membrane Project (19303 586514). The City of Northampton acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the City of Northampton incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City of Northampton.

16.201 EnrolledRules suspended, passed two readings and enrolled.

16.202 An Order to appropriate \$7,500 to pay for services related to roofing replacement schematic design feasibility study for Leeds Elementary School - 2nd Reading

16.202 An Order to appropriate \$7,500 to pay for services related to roofing replacement schematic design feasibility study for Leeds Elementary School - 2nd Reading

Motion to approve 16.202 on 2nd

Councilor LaBarge moved to approve the order in second Reading; Councilor Klein seconded the

<u>Reading</u>	motion. The motion was approved on a roll call vote of 9 Yes, 0 No.
<u>Motion Carried</u>	<u>The following Order passed second reading:</u> <u>Upon recommendation of the Mayor</u> <div style="text-align: center;"><u>16.202</u> <u>An Order</u> <u>To appropriate \$7,500 to pay for services related to roofing replacement</u> <u>schematic design feasibility study for Leeds Elementary School</u></div> Ordered, that That the City of Northampton appropriate the amount of \$7,500 for the purpose of paying for owners project manager (OPM) services related to the roofing replacement schematic design feasibility study for the Leeds Elementary School, located at 20 Florence Street, Northampton, MA 01060, a school serving public school students in grades kindergarten thru fifth grade, including the payment of all costs incidental or related thereto, and for which City of Northampton may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the Northampton School Building Committee. To meet this appropriation the Northampton City Council, with the approval of the Mayor will appropriate \$7,500 from funds remaining in the account entitled Leeds Roof Membrane Project (19303 586514). The City of Northampton acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the City of Northampton incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City of Northampton.
<u>16.202 Enrolled</u>	<u>Rules suspended, passed two readings and enrolled.</u>
<u>16.203 An Order to surplus property located at 221 Riverside Drive (Feiker School) - 2nd Reading</u>	<u>16.203 An Order to surplus property located at 221 Riverside Drive (Feiker School) - 2nd Reading</u>
<u>Motion to approve 16.203 in 2nd Reading</u>	Councilor O'Donnell moved to approve the order in second Reading; Councilor Murphy seconded the motion. The motion was approved on a roll call vote of 9 Yes, 0 No.
<u>Motion Carried</u>	<u>The following Order passed second reading:</u> e recommendation of Mayor David J. Narkewicz <div style="text-align: center;"><u>16.203</u> <u>An Order</u> <u>To surplus property located at 221 Riverside Drive (Feiker School)</u></div> <u>Whereas</u> , the City of Northampton owns a former elementary school property located at 221 Riverside Drive known as the Feiker School, and shown on Assessors Map 30B, Parcel 22; and <u>Whereas</u> , in fiscal year 2004, the Northampton School Committee, after determining that the property was no longer needed for district educational purposes, but citing a shortage of available childcare programs in the area, determined that issuing a Request for Proposals (RFP) to secure an early childhood education tenant for the building was in the best interests of the school district; and <u>Whereas</u> , the Nonotuck Community School, Inc. a private non-profit child care program, was awarded a lease in 2004 and has operated in the building continuously since January 2005; and <u>Whereas</u> , the Nonotuck Community School, Inc. was recently awarded a new, shorter-term lease effective July 1, 2016 thru August 30, 2019 to allow its Board of Directors additional time to determine whether it could participate in a request for proposals (along with other potential bidders) to purchase the building from the City; and <u>Whereas</u> , the School Committee voted unanimously on October 13, 2016 to surplus the property so that the Mayor could seek authorization to sell the property at fair market value to ensure the Feiker School's continued long-term use for early childhood education; and

Whereas, the City of Northampton does not have a municipal use for the property and concurs with the School Committee's recommendation that it remain in use for early childhood education; and so now be it

ORDERED THAT

The property at 221 Riverside Drive is declared surplus to City needs and is hereby transferred to the care, custody and control of the Mayor for the purpose of selling such property for use for early childhood education in accordance with Massachusetts procurement law and on such terms and conditions as the Mayor deems reasonable and appropriate.

16.203 Enrolled

Rules suspended, passed two readings and enrolled.

16.204 An Order to
approve Inter-
Municipal
Agreements for
Paramedic
Intercept Services
& PVTA Services -
2nd Reading

16.204 An Order to approve Inter-Municipal Agreements for Paramedic Intercept Services & PVTA Services - 2nd Reading

Motion to approve
16.204 in 2nd
Reading

Councilor LaBarge moved to approve the order in second Reading; Councilor O'Donnell seconded the motion. The motion was approved on a roll call vote of 9 Yes, 0 No.

Motion Carried

The following Order passed second reading:

Upon recommendation of the Mayor

16.204

An Order

To approve Inter-Municipal Agreements for Paramedic Intercept Services & PVTA Services

Ordered, that

Whereas MGL C.40 s. 4A allows for joint operation of public activities among governmental units, and

Whereas, MGL c. 40, s. 4A requires that such inter-governmental agreements be approved, in a city, by the City Council and the Mayor, and;

Whereas the City of Northampton provides services to and shares services with other municipalities;

Therefore pursuant to MGL C. 40 s. 4A the City Council hereby authorizes the City of Northampton to enter into the following inter-municipal agreements:

For Paramedic Intercept Services for FY17 and FY18, and thereafter, shall automatically renew for subsequent one-year periods unless terminated as per the agreement, however, not to exceed twenty-five years with the following municipalities:

Town of Amherst, MA

Town of Hatfield, MA

Town of Conway, MA

Town of Southampton, MA

City of Easthampton, MA

South County EMS – serving the towns of Deerfield, Whately, and Sunderland

Highland Ambulance – serving the towns of Williamsburg, Goshen, Chesterfield, Cummington, Plainfield and Ashfield Hilltown Community Ambulance Association – serving the towns of Huntington, Russell, Chester, Blandford and Beckett Pioneer Valley Ambulance Service – serving the town of Westhampton and local nursing homes and hospitals

For Senior Transportation Services with the Pioneer Valley Transit Authority for FY17 via the PVTA's Pilot Program, and which shall automatically renew for subsequent one year periods unless terminated as per the agreement, however not to exceed twenty-five years.

<u>16.204 Enrolled</u>	<u>Rules suspended, passed two readings and enrolled.</u>
<u>Orders</u>	<u>Orders</u>
<u>16.209 An Order to authorize the consolidation of IT Service functions - 1st Reading</u>	<u>16.209 An Order to authorize the consolidation of IT Service functions - 1st Reading</u> <p>Mayor Narkewicz pointed out that Information Technology has been a major focus of his administration. In 2014 an assessment by the Collins Center was completed encompassing all City IT systems. The Mayor reports that over the last couple of years he has been working hard to implement the recommendations that came out of that study. One of the key recommendations of that report was "consolidation", including consolidation within the City and then a long term plan to consolidate the School and City together.</p> <p>The Mayor explained that currently the City and School Department each have their own IT department. Each department has a director position; the city has four additional staff while the schools have three staff. Many of the same tasks are similar in both departments. The consolidation of the departments is deemed a "best practice" and across the state other municipalities have adopted this approach, including Westfield and Salem. The Superintendent of schools is in favor of keeping the behind the scenes running of the infrastructure in the hands of an IT department run separate from the Schools. In the schools the Superintendent would like to have an IT specialist dedicated to how technology is applied in the classroom. With the consolidation the Mayor is proposing the same number of employees. He reports that the School District's IT Coordinator is retiring in January. The School committee has already approved to allow the City and School to share services. Tonight the Mayor is asking the City Council to approve this as well. This vote is required by Mass General Law. The Mayor reminded the Council that the City has precedent in merging functions; both Central Services and Human Resources share functions between the City and Schools. The District's IT Coordinator position will be repurposed to create a Digital Learning and Computer Science Coordinator which will be appointed by the Superintendent. This position will focus on how technology is applied in the classroom and will work with the technology specialists that are in every building. To support the schools, the new City's IT department will be responsible for the information flow, implementing software, and backing up data. The School Department will continue to fund the employees that it currently funds. In terms of staff there is a no-net change. From the City perspective there will be a slight change because there will likely be a differential between the expanded role of the current IT Director. The change will provide a vital infrastructure for the day-to-day operations in a more efficient manner. The Collins Center Report highlighted that one of the key benefits in a larger combined organization is cross training. The combined departments will also allow for redundancy. This change will require a change in the Administrative Code but in order to get to the Administrative Code the Council must authorize the consolidation per state law. At the next meeting the Council will consider the changes to the Administrative Code after a public hearing is held about this and another change that the Mayor is proposing.</p> <p>Councilor Klein asked the Mayor to provide a breakdown showing how the budget will be affected by the proposed changes.</p> <p>Councilor Klein also inquired about a help desk specialist identified within the School's IT function, however, there doesn't seem to be a similar function on the City side. She wondered if different departments will be able to access the help desk in addition to the schools. Mayor Narkewicz indicated that a help desk system has been implemented within the City's IT department. It uses an on-line way to report problems to the IT Department. General questions can also be answered this way. So while the City does use a help desk function, it is not identified as a "help desk" function on the slide showing departmental functions. IT Director Antonio Pagan will be coming to the next meeting and can discuss the operational advantages of the proposed changes. Director Pagan has a background in education; formerly he was the IT Director for the Collaborative and has a lot of experience in the educational industry.</p> <p>Councilor O'Donnell supports the proposed changes as he believes that it will help to make city government work better. He questioned whether the Chief Information Officer will be reporting to two people; the Mayor indicated that the line depicted should have been a dotted line, not solid. The CIO will remain a department head of the Mayor. The arrows on the graph were intended to show that there would still be collaboration between the functions. In the job description for the Digital Learning and Computer Science Coordinator does specify that the Superintendent is the appointing authority and that the Superintendent and the CIO are the supervisors of that person.</p> <p>Councilor Murphy reports that the Capital Improvements process for the next fiscal year has begun. The CIP team has asked for the integration between the two functions for a long time. Recently the IT</p>

16.209 continued

Director has shared an integration plan showing resources shared between the City and schools with mutual backup capabilities.

The Mayor explained that sometime in the near future Director Pagan will also be presenting the findings of a broadband study analysis. The Schools are a consumer of internet service. They have to buy internet separately from the City because educational institutions get e-rate which is a program from the federal government that helps subsidize internet service for education institutions. Right now the way that the schools purchase internet service is not a very efficient way. Bandwidth has become a major issue for the schools, particularly now that the school will be going to on-line standardized testing that uses huge amount of data. The Director has been working on how the City can become an internet provider that will provide internet service to the schools. Essentially the schools will contract with the City through e-rate to provide internet services to the schools. The City can get a much more secure system with a higher gigabyte range because there is a dedicated connection as a result of the City's participation in the five-college fiber network connected to the state's data center in Springfield.

Councilor Nash asked about security of information within the schools. He is concerned about the complications of confidential information, including IEPs, etc. He wondered if this is a good mix. The Mayor points out that the City is managing the Police database which contains sensitive information as well, including license information, criminal background information, etc. The Fire Rescue department is processing HIPPA records. Essentially, the system and employees are already managing sensitive information.

Mayor Narkewicz also reported that there are plans to move the IT department from its current location to the James House. There is a Suite in the James House that will be reconfigured to house the staff. The computer servers have already been moved from the basement of City Hall to the Fire Station. There are separate server backups in the Police Station.

Councilor O'Donnell wondered about procurement savings as a result of the proposed changes. When the Mayor first took over IT items were being purchased through all of the departments. One of changes that were introduced was to have all computer purchases go through the IT Department. The consolidation of software licenses has taken place; the City is now purchasing compatible platforms and other equipment, etc. Some departments had their own in-house or out-sourced IT staff, the City is transitioning away from this as well. The City also has an IT Steering Committee which consists of key users and the IT Director. They meet on a regular basis to talk about issues and to work on system wide projects like the phone system, a permitting system (yet to be purchased), etc. This will help the City save money in the long run. Councilor O'Donnell wondered whether procurement for the schools is currently consolidated; the Mayor indicated that it was not. School needs are procured through the School's IT Director.

Councilor Bidwell is pleased to support the long-term project.

Mayor Narkewicz explained that the department will also see a name change. The Collins Center study recommended IT Department or IT Services Department. Director Pagan wanted the word service in the department's title as that is the key function of the department. Mayor Narkewicz commended Director Pagan on the job that he has done with the staff that he has; he is confident that Director Pagan will bring together the new team and will have a first class IT Services Department.

Councilor LaBarge asked when the consolidations would take place and what the plans were to move the department to the James House. Mayor Narkewicz noted that there are multiple things that will affect the timing. Currently Director Pagan has been working on installing the new phone system in the downtown City campus and in the Schools. He has also been working on acquiring permitting software called "Municipity". At the same time Central Services has been working on renovating the work space to accommodate an open floor plan for a flexible work space. He expects that the move will take place in January.

Councilor Dwight commented that having watched the evolution of the IT Services dating back to early to mid 1990's, this is a welcome consolidation. The City has been striving for and is now achieving a higher functioning system that is critical as any other infrastructure in the City.

Motion to approve
16.209 in 1st
Reading

Councilor LaBarge moved to approve the order in first Reading; Councilor Klein seconded the motion. The motion was approved on a roll call vote of 9 Yes, 0 No.

Motion Carried

See minutes of December 15, 2015 for second reading.

Ordinances

16.158 An Ordinance relative to photovoltaic systems and related accessory structures in various zoning districts - 2nd Reading

Motion to approve 16.158 in 2nd Reading

Motion Carried

Ordinances

16.158 An Ordinance relative to photovoltaic systems and related accessory structures in various zoning districts - 2nd Reading

Councilor Murphy moved to approve the ordinance in second Reading; Councilor O'Donnell seconded the motion. The motion was approved on a roll call vote of 9 Yes, 0 No.

The following Ordinance passed second reading:

Upon the Recommendation of Office of Planning and Sustainability

16.158
An Ordinance
Relative to photovoltaic systems and related accessory structures in various zoning districts

An Ordinance of the City of Northampton, Massachusetts. Be it ordained by the City Council of the City of Northampton, in City Council assembled, as follows:

SECTION 1

That Section 350 of the Code of Ordinances Attachment 7 Table of Use and Dimensional Regulations for Urban Residential B (URB) be amended by adding the following bullet in list of uses allowed by special permit shown below.

URB USES ALLOWED

Special Permit Approval required for the following uses by Planning Board unless otherwise noted:

- Solar photovoltaic (PV), large-scale groundmounted not requiring the removal of more than 25,000 board feet of timber. Setbacks:
 - Front: 50 feet
 - Side: 50 feet
 - Rear: 50 feet
 - Maximum height = 30 feet
 - Open space = 20%

A planted buffer to abutting residential property shall be at least 15 feet in width along the property boundary. It shall contain a screen of plantings of vertical habit in the center of the strip not less than three feet in width and six feet in height at the time of occupancy of such lot. Individual shrubs shall be planted not more than five feet on center, and individual trees thereafter shall be maintained by the owner or occupants so as to maintain a dense screen yearround. At least 50% of the plantings shall be evenly spaced. Whenever possible, existing trees and ground cover should be preserved in this strip, reducing the need to plant additional trees. Trees may not be cut down in this strip without site plan approval.

SECTION 2

That Section 350 of the Code of Ordinances Attachment 6 Table of Use and Dimensional Regulations for Urban Residential A (URA) be amended by adding the following bullet in list of uses allowed by special permit shown below.

URA USES ALLOWED

[Special Permit Approval required for the following uses by Planning Board unless otherwise noted:]

- Solar photovoltaic (PV), large-scale groundmounted not requiring the removal of more than 25,000 board feet of timber. Setbacks:
 - Front: 50 feet
 - Side: 50 feet
 - Rear: 50 feet
 - Maximum height = 30 feet

16.158 Continued

Open space = 20%

A planted buffer to abutting residential property shall be at least 15 feet in width along the property boundary. It shall contain a screen of plantings of vertical habit in the center of the strip not less than three feet in width and six feet in height at the time of occupancy of such lot. Individual shrubs shall be planted not more than five feet on center, and individual trees thereafter shall be maintained by the owner or occupants so as to maintain a dense screen yearround. At least 50% of the plantings shall be evenly spaced. Whenever possible, existing trees and ground cover should be preserved in this strip, reducing the need to plant additional trees. Trees may not be cut down in this strip without site plan approval.

SECTION 3

That Section 350 of the Code of Ordinances Attachment 5 Table of Use and Dimensional Regulations for Suburban Residential (SR) be amended by adding the following bullet in list of uses allowed by special permit shown below.

SR USES ALLOWED

Special Permit Approval required for the following uses by Planning Board unless otherwise noted:

- Solar photovoltaic (PV), large-scale groundmounted not requiring the removal of more than 25,000 board feet of timber. Setbacks:
 - Front: 50 feet
 - Side: 50 feet
 - Rear: 50 feet
 - Maximum height = 30 feet
 - Open space = 20%

A planted buffer to abutting residential property shall be at least 15 feet in width along the property boundary. It shall contain a screen of plantings of vertical habit in the center of the strip not less than three feet in width and six feet in height at the time of occupancy of such lot. Individual shrubs shall be planted not more than five feet on center, and individual trees thereafter shall be maintained by the owner or occupants so as to maintain a dense screen yearround. At least 50% of the plantings shall be evenly spaced. Whenever possible, existing trees and ground cover should be preserved in this strip, reducing the need to plant additional trees. Trees may not be cut down in this strip without site plan approval.

SECTION 4

That Section 350 of the Code of Ordinances Attachment 4 Table of Use and Dimensional Regulations for Rural Residential (RR) be amended by adding the following bullet in list of uses allowed by special permit shown below.

RR USES ALLOWED

Special Permit Approval required for the following uses by Planning Board unless otherwise noted:

- Solar photovoltaic (PV), large-scale ground mounted not requiring the removal of more than 25,000 board feet of timber. Setbacks:
 - Front: 50 feet
 - Side: 50 feet
 - Rear: 50 feet
 - Maximum height = 30 feet
 - Open space = 20%

A planted buffer to abutting residential property shall be at least 15 feet in width along the property boundary. It shall contain a screen of plantings of vertical habit in the center of the strip not less than three feet in width and six feet in height at the time of occupancy of such lot. Individual shrubs shall be planted not more than five feet on center, and individual trees thereafter shall be maintained by the owner or occupants so as to maintain a dense screen year round. At least 50% of the plantings shall be evenly spaced. Whenever possible, existing trees and ground cover should be preserved in this strip, reducing the need to plant additional trees. Trees may not be cut down in this strip without site plan approval.

**16.158 Ordained
and Enrolled**

Rules suspended, passed two readings, ordained and enrolled.

<u>16.175 an Ordinance to amend Schedule III: Limited-Time Parking from Chapter 312 of the Code Book - 2nd Reading</u>	<u>16.175 an Ordinance to amend Schedule III: Limited-Time Parking from Chapter 312 of the Code Book - 2nd Reading</u> <p>Councilor Dwight recalled that the ordinance passed in first reading with some objections. There were questions about what the parking volume was. The majority of the Council did approve one space.</p> <p>Councilor Murphy explained that the Ordinance came from Transportation and Parking Commission. He notes that one the side of the street in question there are three one-hour parking spaces. The request was to turn two of them into fifteen minute spaces for the benefit of just one business. In this area this particular business does not have dedicated parking for either its customers or its employees. The discussion during Legislative Matters centered on taking two spaces to convert them to fifteen minute spaces might be a bit much. He notes that people needing only 15 minutes can park in a one-hour space. While the recommendation from TPC was to approve two spaces, the Committee on Legislative Matters changed the number to only one space.</p> <p>Councilor O'Donnell stated that real estate has value and parking spaces have value. The concern is not spending money on them or diverting revenue from them. If you are going to transfer public parking spaces for the exclusive use of one business, there should be a good reason. Councilor O'Donnell is not sure there is a need at this time. He notes that there are two dedicated spaces at this business right in front of the building. The Council, he feels, needs to be cautious about parking spaces. Councilor O'Donnell does not support converting any spaces to 15 minutes at this time; however, the Council as a whole did support this measure.</p> <p>Councilor LaBarge has concerns because the customers coming out of the Dog Spot business will have their pets with them. She supports keeping the animals safe.</p> <p>Councilor O'Donnell clarified that other fifteen minute spaces in the City benefit more than one business and therefore a wider use in value. Councilor O'Donnell emphasized that this is public property. Elsewhere on King Street a curb cut was made in front of the former Bank of America building and a new space was put in at the request of Goggins Real Estate. That one new space benefits multiple businesses in that area. Councilor O'Donnell feels that it would be different if there were high demand for the spaces that are of concern; this would allow the opportunity to by-pass the important test about the use of public property for private businesses. That demand has not yet been demonstrated.</p> <p>Councilor Murphy points out that the three spaces being discussed are the last three dedicated spaces all the way up King Street. He doesn't imagine that there is a lot of parking enforcement on those spaces since they are so isolated. He doesn't feel compelled one way or the other.</p> <p>Councilor Bidwell reflected that this issue has been cast as either pro-business or not, although he is not in favor of looking at this issue that way. The principle issue for him is dedicating parking spaces essentially to one business. Other spaces in town serve multiple businesses. Allowing dedicated spaces for one business sets a precedent for future requests.</p> <p>Councilor Nash is comfortable with the compromise that the Council came up with. He supports businesses in this area and right now this is the only active business as two of the store fronts are empty. He feels the Council should support growth in this area. This is entrance way business and the plan down the road is to redesign this portion of King Street to encourage on-street parking. Down the road there may be more requests like this.</p>
<u>Motion to approve 16.175 in 2nd Reading</u>	Councilor LaBarge moved to approve the ordinance in second reading; Councilor Klein seconded the motion. The motion was approved on a voice vote of 5 Yes, 4 No (Councilors Bidwell, Dwight, Murphy and O'Donnell).
<u>Motion Carried</u>	<u>The following Ordinance passed second reading:</u>

Upon the Recommendation of Mayor David J. Narkewicz

16.175

As amended by the City Council on 11/17/2016

AN ORDINANCE

To amend Schedule III: Limited-Time Parking from Chapter 312 of the Code Book

An Ordinance of the City of Northampton, Massachusetts, providing that the Code of Ordinances, City of Northampton, Massachusetts, be amended by revising § Chapter 312 of said Code; providing that Schedule III: Limited-Time Parking.

Be it ordained by the City Council of the City of Northampton, in city Council assembled, as follows:

Section 1: that § Chapter 312 of the Code of Ordinances of the City of Northampton Massachusetts, be amended so that such section shall read as follows:

Section § Chapter 312 section 104 Schedule III: Limited-Time Parking

Modify

Name of Street	Side	Time Limit/Hours; Days	From	To
King Street	Easterly	1 hr./8:00 a.m. to 6:00 p.m.; all, except Sundays and public holidays	Point 111 feet northerly of North Street	Point 183 feet northerly of North Street
King Street	Easterly	15 mins./8:00 a.m. to 6:00 p.m.; Monday through Saturday	Point 183 feet northerly of North Street	Point 203 feet northerly of North Street

16.175 Ordained and Enrolled

Rules suspended, passed two readings, ordained and enrolled.

16.182 An Ordinance regarding NO PARKING CERTAIN TIMES in Round House Lot - 2nd Reading

16.182 An Ordinance regarding NO PARKING CERTAIN TIMES in Round House Lot - 2nd Reading

Motion to approve 16.182 in 2nd Reading

Councilor Murphy moved to approve the ordinance in second Reading; Councilor O'Donnell seconded the motion. The motion was approved on a roll call vote of 9 Yes, 0 No.

Motion Carried

The following Ordinance passed second reading:

Upon the Recommendation of Mayor David J. Markewicz & the Transportation and Parking Commission

16.182
AN ORDINANCE

To amend Schedule II: No Parking Certain Times from Chapter 312 of the Code Book

An Ordinance of the City of Northampton, Massachusetts, providing that the Code of Ordinances, City of Northampton, Massachusetts, be amended by revising § 312-103 No Parking Certain Times of said Code; providing that Schedule II: No Parking Certain Times. Be it ordained by the City Council of the City of Northampton, in city Council assembled, as follows:

Section 1: that § Chapter 312 of the Code of Ordinances of the City of Northampton Massachusetts, be amended so that such section shall read as follows:

Section § Chapter 312 section 103 Schedule II: No Parking Certain Times

Modify

§312-103 Schedule II: No Parking Certain Times

Parking shall be prohibited in the following locations during the times and on the days specified:

Name of Street	Side	Times/Days	From	To
*Tow-Away Zone				
Roundhouse Parking Lot*	N/A	8:00am – 6:00pm Monday – Friday	22 parking spaces for use by tenants of the Roundhouse building	22 parking spaces for use by tenants of the Roundhouse building

19.182 Ordained and Enrolled

Rules suspended, passed two readings, ordained and enrolled.

Updates from Council President and Committee Chairs

Updates from Council President and Committee Chairs

Information Requests (Charter Provision 2-7) and Information Study Requests

Information Requests (Charter Provision 2-7) and Information Study Requests

None

New Business

New Business: None

At 8:13 p.m., a motion to adjourn was made by Councilor LaBarge and seconded by Councilor Klein. The vote to adjourn passed on a voice vote of 9 Yes, 0 No.

Attest:


Administrative Assistant to the City Council

Record of City Council Votes for December 1, 2016		Bidwell	Carnoy	Dwight	Klein	LaBarge	Murphy	Nash	O'Donnell	Sciarra	Total
16.158 An Ordinance relative to photovoltaic systems and related accessory structures in various zoning districts	2nd Reading	Yes	Yes	Yes	Yes	Yes	Motion to approve Yes	Yes	Second Yes	Yes	Motion Carried 9 Yes, 0 No
16.175 An Ordinance to amend Schedule III: Limited-Time Parking from Chapter 312 of the Code Book	2nd Reading	No	Yes	No	Second Yes	Motion to approve Yes	No	Yes	No	Yes	Motion Carried 5 Yes, 4 No
16.182 An Ordinance regarding NO PARKING CERTAIN TIMES in Round House Lot	2nd Reading	Yes	Yes	Yes	Yes	Yes	Motion to approve Yes	Yes	Second Yes	Yes	Motion Carried 9 Yes, 0 No
At 8:13 p.m. Councilor LaBarge motioned to adjourn; Councilor Klein seconded the motion. The motion was approved on a voice vote of 9 Yes, 0 No.											
Recorded By: Pamela L. Powers, Administrative Assistant to the City Council (413) 587-1210; ppowers@northamptonma.gov											